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| Pet Information Form (T-399) | C:\Users\shetys\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\BFE1PVLN\Kainga-Ora-Logo-Landscape-300dpi-RGB.jpg |

Pet information

|  |  |
| --- | --- |
| Name of pet |  |
| Name, address and contact details of pet owner (if different from tenant) |  |
| Name, address and contact details of tenant |  |

The purpose of this information form is to acknowledge your intention of keeping a dog or livestock animal at your Kāinga Ora - Homes and Communities house. This will allow us to collect helpful information about your pet.

This form is to be completed if you wish to keep a dog or livestock at your Kāinga Ora house. ‘Livestock’ includes chickens, ducks, geese, pheasants, quail, swans, peahens, cattle, deer, donkeys, goats, horses, llamas, pigs and sheep.

By signing this form, you agree to:

* the conditions for keeping a pet in a Kāinga Ora house set out in this form
* the Kāinga Ora policy for pets (regularly updated and available at www.kaingaora.govt.nz).

This form also contains a Pet Privacy Statement, allowing Kāinga Ora to gather and share information about any dog or livestock kept at a Kāinga Ora house tenanted by you, in accordance with the Privacy Act 1993. Please complete and sign the Pet Privacy Statement. If you (the tenant) are not the pet owner, ask the pet owner to complete the Pet Privacy Statement.

About the pet

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| Name of pet |  |
| Type of pet (see above) |  |
| Breed or breed type (include cross-breed details, if known) |  | [ ]  Unknown |
| Colour of pet |  | **Recent photo of pet (if available)** |
| Gender of pet |  |
| De-sexed? | [ ]  Yes [ ]  No [ ]  N/A  |
| Are there any other pets currently kept on the Kāinga Ora premises? | [ ]  Yes [ ]  No **Details:** |

If pet is a dog

|  |  |  |  |
| --- | --- | --- | --- |
| Size of dog | [ ]  Small  | [ ]  Medium  | [ ]  Large (21kg+)  |
| The dog is …(select more than one, if required) | [ ]  Registered  | [ ]  Microchipped  | [ ]  Inoculated  |
| **Dangerous and menacing dogs**Is your dog a classified or menacing breed or type under sections 30A, 31 or 33A of the Dog Control Act 1996? | [ ]  Yes [ ]  No  |
| **If yes, give full details.** |  |
| **Note**: Kāinga Ora does not allow classified dangerous or menacing dogs at your house. These dog breeds and types include: Brazilian Fila, Dogo Argentino, Japanese Tosa, Perro de Presa Canario or American Pit Bull Terrier. Other dogs can be classified as dangerous or menacing by the local council based on their behavioural history. Dogs classified under the Dog Control Act 1996 are unsuitable because of the heightened health and safety risk they may pose to our staff and others. |
| **Method by which pet will be contained on property** | Click to choose an item. |
| **Other method** |  |
| **Owner**Are you a disqualified or probationary dog or animal owner under the Dog Control Act 1996 or the Animal Welfare Act 1999? | [ ]  Yes [ ]  No  |
| **If yes, provide full details of the reasons you are disqualified or a probationary owner.** |  |
| **Note: Unfortunately, disqualified owners are unable to keep a pet at a Kāinga Ora house.** |

 Livestock

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| If you require a licence to keep livestock (see types of livestock above), do you have an appropriate licence from the local council? |  [ ]  Yes [ ]  No  |

 Conditions attached to the keeping of a pet at a Kāinga Ora house

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| (If your pet is a dog) I agree to:* register the dog with the local council and have my dog microchipped
* securely tether or contain the dog when Kāinga Ora employees or contractors visit my house.

(If your pet is livestock) I agree to:* obtain any licence attached to the keeping of livestock from the local council.

(For all pets) I agree to:* inform Kāinga Ora if I intend to keep additional pets
* inform Kāinga Ora if I rehome my pet, my pet dies, or I otherwise dispose of the pet.
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| Kāinga Ora may ask you to remedy any pet nuisance, or remove your pet if:* your pet attacks any person
* your pet causes persistent and/or serious nuisance
* your pet causes persistent and/or serious damage to a Kāinga Ora house
* you fail to securely tether or contain your pet when informed in writing or verbally to do so by a Kāinga Ora employee or contractor
* you fail to comply with body corporate rules, local council bylaws, or requirements under either the Dog 1996 or Animal Welfare Act 1999
* you have knowingly provided false information to Kāinga Ora in this form.

**De-sexing your dog**Kāinga Ora is supported by the SPCA in recommending you have your dog de-sexed. If your dog has puppies on the premises they must be rehomed within 3 months of birth.I/We have provided the information contained in this Pet Information Form to Kāinga Ora understanding it to be true, and agree to the conditions in this Pet Information Form as well as the Kāinga Ora policy for pets that is available on the Kāinga Ora website and updated from time to time. |
| Signed Tenant(s) |  | Date  |  |
| Signed Pet owner (if different from tenant) |  | Date |  |
| Kāinga Ora allows the tenant(s) or pet owner to get and keep the pet described in this Pet Information Form subject to the conditions contained in the form. |
| Signed on behalf of Kāinga OraTitle: |  | Date |  |

Pet Privacy Statement

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| This Pet Privacy Statement explains why we collect personal information about:* tenants; and
* pet owners (who are not tenants);

who keep pets at a Kāinga Ora house and what we do with that information.In this Privacy Statement, ‘Tenant’ means a tenant of a property where a pet is kept. ‘Personal information’ means information about an identifiable individual.[[1]](#footnote-1) **How does Kāinga Ora collect information about tenants, pet owners and pets?**Kāinga Ora collects this information in a number of ways. In particular:* we collect information directly from the tenant and pet owner (if this is not the tenant), including during any conversation
* with the tenant/pet owner about keeping a pet at a Kāinga Ora house
* we collect information when the tenant and/or the pet owner completes and signs the Pet Information Form
* we may apply to the local council, in the prescribed form, for the name and address of the registered owner of any dog for the purposes listed in section 35 of the Dog Control Act 1996
* we collect information about the tenant and/or pet owner while administering the tenancy.

**Why does Kāinga Ora collect information about tenants, pet owners and pets?**Kāinga Ora collects and holds information about tenants and pet owners and about pets that are kept at Kāinga Ora to:* ensure the health and safety of our workers, contractors and sub-contractors, as well as the property's neighbours
* where necessary or appropriate, to manage pet nuisance complaints
* where necessary, help to protect the welfare of the animal
* enable Kāinga Ora to assess whether or not the tenant is complying with his or her legal obligations that attach to keeping a pet at a Kāinga Ora house
* for statistical and research purposes.

**Does the tenant or pet owner have to answer all the questions asked by Kāinga Ora in the Pet Information Form?**No, but if the tenant or pet owner doesn't provide all the information asked for, Kāinga Ora may not be able to allow the pet to be kept at the Kāinga Ora house, or to help with pet-related issues that may arise.**Will Kāinga Ora give any personal information it collects about the tenant or pet owner to anyone else, and why?**Kāinga Ora will only give personal information about a tenant or pet owner to the local council dog control unit, SPCA, the police, and/or our maintenance contractors, and only so that Kāinga Ora can perform its role as a responsible landlord and comply with itsobligations under the Residential Tenancies Act 1986.The information that may be disclosed to these third parties may include:* the tenant's name, address and contact details or the name, address and contact details of the pet owner
* any other information we may hold concerning a pet kept at a Kāinga Ora house that is occupied by the tenant.

Kāinga Ora may also give information about a tenant or the pet owner to other persons or agencies as permitted or required by law.**Tenants and pet owners have the right to see and correct information held about them.**Any individual can ask to see all personal information we hold about that person and can ask us to correct that personal information.**We may make changes to this Pet Privacy Statement.**Changes to this Pet Privacy Statement required for the proper administration of our pet policy will be notified on the Kāinga Ora website. |

Acknowledgement and authorisation by tenant

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| I have read this Pet Privacy Statement, or the Pet Privacy Statement has been explained to me, and I understand it. I understand that by signing this form I authorise for information about me to be collected, used, given and received in accordance with the Pet Privacy Statement. |
| Name |   |
| Signature |  | Date  |  |

Acknowledgement and authorisation by pet owner (if not tenant)

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| I have read this Pet Privacy Statement, or the Pet Privacy Statement has been explained to me, and I understand it. I understand that by signing this form I authorise for information about me to be collected, used, given and received in accordance with the Pet Privacy Statement. |
| Name |   |
| Signature |  | Date  |  |

Documents signed

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| --- | --- | --- | --- |
| [ ]  | Pet Information Form | **Date of signature**  |  |
| [ ]  | Pet Privacy Statement | **Date of signature** |  |
| [ ]  | Tenancy Agreement containing new pet clause | **Date of signature** |  |
| [ ]  | Variation to old Tenancy Agreement | **Date of signature** |  |

1. This definition is taken from Section 2 of the Privacy Act 1993. [↑](#footnote-ref-1)