

Community Reference Group – Meeting #04

Date:	Thursday 04/11/21	Time:	6:00pm Zoom	Zoom Meeting
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Attendees	Organisation
Jane Black	Chairperson
Carol Comber	Community Member
Peter Cooke	Community Member
Karen Smyth	Community Member
David Smyth	Community Member
Ben Zolno	Community Member
Judy Hutt	Community Member
Victor Anderlini	Community Member
Steve Cromb	Community Member
Taone O'Regan	Downtown Community Ministry (DCM)
Maria Millin	Wellington City Mission
Olivia Lange	Wellington City Mission
Manda Grubner	Wellington City Council
Stewart Peck	McKee Fehl
Matt Serle	Kāinga Ora
Jonathan Scholes	Kāinga Ora
Colleen McCorkindale	Kāinga Ora
Jo Burleigh (joined 6.09pm)	Kāinga Ora
Alice Daniel-Kirk	Kāinga Ora
Nick Harrison	Kāinga Ora
Kathy Furfie	Kāinga Ora
Caroline Speight	Kāinga Ora
Jake Henry	Kāinga Ora
Ben Pilborough	Kāinga Ora
Marion McDonald	Kāinga Ora

Agenda

1.	Welcome and Introductions Previous minutes and actions
	<i>Presentation from Kahungunu Whānau Services - deferred</i>
2.	Updates for Rolleston
3.	Updates from Arlington
4.	Questions regarding Kāinga Ora operational planning
5.	CRG future dates
6.	Any other business
7.	Close

Agenda Items and Minutes

Item	Particulars	Action	By
1	Welcome and introductions Previous minutes and actions		
1.1	Jane welcomed everyone to the CRG Meeting via Zoom.		
1.2	This meeting is being held via Zoom to comply with Government restrictions on the number of people who can meet in person while under Level 3.		
1.3	The minutes of the 7 October 2021 meeting had been circulated. Amendments: <ul style="list-style-type: none"> Steve Cromb was in attendance. The Action Log has been updated – <i>refer end of Minutes</i> .		
1.4	Introductions: Matt Serle, Caroline Speight and Jake Henry <ul style="list-style-type: none"> Matt is the Project Manager, Rolleston Street and looks after the contractors and how the construction is going on site. Caroline joins Jo as a Stakeholder Manager working on projects we have under way across Wellington and through to Kapiti. Jake Henry is the Development Manager working closely with the construction and design teams to get the site progressed. 		
1.5	It was agreed this meeting will be recorded and the transcribed minutes will be circulated well ahead of being put onto the website.		
1.6	Jonathan asked members to discuss and consider the structure for these meetings going forward: There appears to be two major themes coming through: <ol style="list-style-type: none"> Arlington Construction; and Other operating models when finished. Do we need to look at holding two separate meetings? Mechanisms in place where concerns or issues can be raised are: <ol style="list-style-type: none"> Construction Liaison Group, Arlington. Members are already invited to these construction only meetings. Matt will be on site, Rolleston Street every Monday morning. Jo is available to be contacted direct or via the Mt Cook mailbox: Mountcook@kaingaora.govt.nz to respond to matters as they arise. From the discussion it was confirmed updates will be provided to concerns or issues raised through the mechanisms above at these meetings.		
2	Updates for Arlington		
3.1	Stewart updated: <ol style="list-style-type: none"> Finalised the silt control. Completed noise testing. Starting to remove some foundations to set up the haul roads on site. Still some works taking place on the main road. The Hankey Street section is more challenging with road dimensions. Roofing will be the first quarter of next year. First buildings will be in position to start piling. Drainage material is being stored on site. Excavators and containers are 		

	<p>also on site.</p> <p>9. Still a lot of concreting to get through.</p> <p>Colleen updated Mary on her question sent to the Mt Cook mailbox: the site clearance certificates from the demolition will show what was found in the soil. We will continue to update the website as testing information comes through. There was a delay as the laboratory that undertakes the contamination testing was also conducting Covid-19 testing.</p>		
3	Updates for Rolleston		
4.1	<p>Matt updated:</p> <ol style="list-style-type: none"> The vertical structure continues to be erected. Work has commenced to install the wastewater services. Within the apartments Hawkins are now proceeding with installation of the upper floor slabs (Block D). These are suspended concrete slabs – they will be continuing to pour weekly until Christmas. More people will be on site as the work increases. Hawkins are working hard to mitigate works beyond 6.00pm and will advise formally when this cannot be avoided. The site will be closed from 24 December 2021 until 5 January 2022. <p>Emergency contacts: Jody Farmer – 021 572 041 Varun Veluguleti – 021 326 904</p> <ol style="list-style-type: none"> A Kāinga Ora project manager will be on site every Monday morning and their contact details will be put up on the website. Any concerns or issues raised with can be put straight onto the Register and then proposed mitigations with Hawkins can be worked through. <p>Carol passed on her thanks for addressing the discarded cigarettes.</p> <p>Action: Steve has asked that more photos of the construction go up on the website.</p> <p>Ben asked about permissions for work going past 6.00pm and/or outside Council regulations. Matt explained that if we know work would go past 6.00pm, we will get permission from Council and inform the neighbours. If work booked in is likely to go past 6.00pm, it is stopped at 6.00pm.</p>	AP5 updated	Jo
4	Questions regarding Kāinga Ora operational planning		
4.1	<p>Kathy presented to the Meeting:</p> <ol style="list-style-type: none"> At the first CRG Meeting, it was requested that some NGOs who will be involved with Kāinga Ora at Arlington and Rolleston present to this group, with Downtown Community Ministry (DCM) presenting at the last meeting with Kahungunu Whānau Services presenting at the next meeting followed by Wellington City Mission. We have a new way of working with our tenants and there will be more tenancy managers who will have more time with customers. It is very important to us to get this right and Kathy will come back with a further presentation on what the customer programme looks like in terms of how we will operate in the future. <p>In answer to questions raised:</p> <ol style="list-style-type: none"> We are not currently looking at a 24/7 service nor a 'wethouse' for 	AP	

	<p>residents. If situations arise, the first point of contact is to report it to the Police.</p> <p>2. In terms of our NGO partners working with people with high and complex needs, we will work with these services who have the expertise to provide full wrap around services and they will work with our tenancy managers.</p> <p>3. Kathy and Taone spoke to concerns raised by a community member about the impact/s of very high needs residents coming into the Community. Kāinga Ora, DCM and other agencies work towards putting people into homes for life and wrap-around support services are established.</p> <p>4. It was acknowledged that many new and existing Kāinga Ora residents are family oriented and become part of their community.</p> <p>5. Via the chat function, Mary highlighted that there is a difference between situations requiring police intervention and those suitable for social support services.</p> <p>6. Kathy is happy to answer any questions as they arise. Kathy can be contacted via the Kāinga Ora Mount Cook email address.</p>		
5	CRG future dates		
5.1	<p>These meetings will follow the original proposed dates, being the first Thursday of every second month. The first meeting for 2022 will be 27 January 2022, following Wellington Anniversary weekend. Following that, proposed dates are as follows:</p> <ul style="list-style-type: none"> • 3 March 2022 • 5 May 2022 • 7 July 2022 • 1 September 2022 • 3 November 2022 		
6	Close		
6.1	<p>Meeting closed at 7.15pm</p> <p>Next meeting: 27 January 2022</p>		

Action Log

AP5	7.10.2021	Photos made available	<p>Photos are on the website</p> <p>Further photos will be sent out from time to time</p> <p>Regularly post photos of the construction of Rolleston Street.</p>	Jo	Ongoing
AP6		Construction Liaison Group Meeting	The meeting was cancelled	Cathy	Ongoing
AP9	7.10.2021	Topic for presentation	c/f Kahungunu Whānau Services	Jo	
AP10	7.10.2021	How NGOs are going to work with Kāinga Ora and who has the overall responsibility for the building.	<i>Refer AP9</i>	Jo	
AP12	4.11.2021	Presentation on what the Customer Programme looks like.		Kathy	Date tbc

Upcoming Agenda Items

1. Calendar of Speakers/Presentations
2. Agenda Items forwarded ahead of Meetings
3. Presentation: Kahungunu Whānau Services
4. Review of emails received and on site communications linking back to this meeting

Rolleston emergency contacts for the summer break:

Jody Farmer – 021 572 041

Varun Veluguleti – 021 326 904

Arlington emergency contacts for the summer break – please note this site will be closed from 24 December until 10 January.

Stephen Midgley, Project Manager 027 556 6295

Jan Erasmus, Program Manager 021 965 226