

Community Reference Group (CRG) Meeting #12

Date:	Thursday 29 June
Time:	6:00pm – 7:30pm
Venue:	Room – 7C09, Ground floor of Block 7, Massey University in Wellington

Agenda:

1.	Welcome and Introductions	Jane
2.	Previous minutes and actions	Jane
3.	Construction Update for Arlington	Jan
4.	Construction Update for Rolleston	Tim
5.	Single-Site Supported Housing Update	Kathy/Alice
6.	Any other business	Jane
7.	Close (NB: Next CRG Meeting – to be confirmed)	Jane

Attendees	Organisation
Jane Black	Chairperson
Carol Comber	Community Member
Jack Wood	Community Member
Murray Edridge	Wellington City Mission
Olivia Lange	Wellington City Mission
Peter Cooke	Community Member
Steve Crompt	Community Member
Toby Bourke	Community Member
Alice Daniel-Kirk	Kāinga Ora
Tim Parker	Kāinga Ora
Jonathan Scholes	Kāinga Ora
Josh Clark	Kāinga Ora
Kathy Furfie	Kāinga Ora
Tayla Ewens	Kāinga Ora
Nick Harrison	Kāinga Ora
Jan Carel Erasmus	Kāinga Ora

Apologies Dave Smyth and Karen Smyth

Agenda Items:

Item	Particulars	Action
1.	Welcome and Introductions	
	Jane welcomed everyone to the CRG Meeting.	
2.	Previous minutes and actions	
	<p>Previous CRG Meeting took place on Thursday 16 March. Nothing to address from previous meeting minutes. Jane added the following items to the agenda:</p> <ul style="list-style-type: none"> - Rolleston site-visit - How the Rolleston community room will operate - Broken windows and drivers of crime 	
3.	Construction Updates for Arlington	

	<p>Jan spoke to a presentation on the Arlington Development</p> <ul style="list-style-type: none"> - Refer to presentation <p>Topics raised and discussed:</p> <ul style="list-style-type: none"> - Defect checks to be completed by end of July - Main earthworks done - Service insulation done - Roading is underway - All aspects are still progressing. <p>A question was asked about column sizes on the site. Kāinga Ora explained that the right ground conditions and right compaction are needed. It is a contractor issue so no delays to Kāinga Ora or to the development cost.</p>	
4.	Construction Updates for Rolleston	
	<p>Tim spoke to a presentation on the Rolleston Development</p> <ul style="list-style-type: none"> - Refer to presentation <p>Topics raised and discussed:</p> <ul style="list-style-type: none"> - Announced that Blocks A & B are now complete. - Block D is not so progressed. - Footpath reinstated to Rolleston Street. Jack thanked Tim for reinstating footpath. <p>Tim spoke to images of the different blocks.</p> <ul style="list-style-type: none"> - Block A – Hawkins just working through remedial works however is complete. - Concern was expressed about possible faded carpet due to no net curtaining. Tim explained that net curtaining is not a standard. <p>Kowhai trees – A concern was raised about their size and potential to block sunlight.</p> <p>Folding clothes lines on ground floors – A concern was raised about theft due to easy access. Kāinga Ora noted that council has approved the clothes lines and noted limited space in these areas; there is a different approach for balconies and communal drying facilities on site, free of charge.</p> <p>Graffiti on Block B - Tim's understanding is that it had always been there however it is being addressed. The general policy is to have it removed in 24-hours. To report graffiti on Kāinga Ora sites/buildings call 0800 801 601 or email: wellingtondevelopments@kaingaora.govt.nz or use the Wellington City Council Fix-It app to report graffiti in public spaces.</p> <p>Positive comment about those handling traffic and their positive spirits.</p> <p>Rubbish and parking continue to be a problem. Kāinga Ora and Hawkins in regular contact regarding expectations of sub-trades.</p> <p>Tim advised attendees to take photos or note of car registration to report back to Hawkins. Josh happy to have his number circulated around to have cars blocking driveways issue resolved.</p>	<p>Tim to find out more about the trees and report back at the next CRG.</p> <p>Tim to address these issues with Hawkins and report back at the next CRG.</p> <p>Josh to circulate his number to CRG members.</p>
5.	Single-site Supported Housing (SSSH) update	
	<p>The Ministry of Housing and Urban Development (HUD) is still going through the procurement process; the provider will be</p>	<p>Josh to email everyone once the Single Site Supported</p>

	<p>announced when everything is settled, and contracts are signed. Alice noted that HUD was in negotiation with a preferred provider. Kāinga ora will share who the provider is once HUD has completed the process.</p> <p>The SSSH operating model is for the whole development and although Blocks A&B are complete, they will be vacant until the whole development is finished, and the provider contracted.</p> <p>Rolleston open home/site visit – Kāinga Ora to discuss to clarify how that will work with contractors on site.</p> <p>Josh discussed the opening of the Owen Street development. Josh to circulate the information and invite the CRG to come along (within the next 4-6 weeks). It is a very different site with 36 apartments. Newtown Residents Association to be added to distribution list.</p> <p>Rolleston community space – this is separate from the responsibilities of the Single-Site Supported Housing provider. Kāinga Ora, Wellington City Council and the provider can book this space. Kāinga Ora is in the process of bringing another provider on board. Kāinga Ora will have a qualified and experienced Community Development person looking after the whole of Mount Cook.</p>	<p>Housing contract has been finalised.</p> <p>Josh will work with Tim on walk through date before the end of the year.</p> <p>Josh to update attendees on a confirmed date for the community event at Owen St.</p>
6. Any other business		
	<p>Broken windows metaphor shared by Steve and the need to ensure the sites are well maintained to avoid appearance of neglect.</p> <p>Parking at Te Mara – This development is leased by Kāinga Ora and any changes around bollards etc. need to go through the owners. Concern raised about an individual resident who cannot walk far distances and parks in a way that is easiest for him to get to his door.</p> <p>Graffiti on a wall in Arlington.</p> <p>Public path through Rolleston – the Rolleston Development is a customer's residence and not public property. The idea of having a fence/gate was mentioned to show that this is not a public thoroughfare.</p> <p>Dust on the Rolleston site was an issue last summer. External works will mainly focus on landscaping in the next few months which should address this.</p> <p>Parking – if cones are used by subcontractors to reserve car parks, residents can phone Hawkins to ask them to address this.</p>	<p>Kathy/Alice to forward the request for additional bollards by community to the owner.</p> <p>Kathy to arrange a reminder letter to our customers on parking. This would include visitors parking.</p> <p>To be passed on to Nick Harrison and raised at the small community group meeting about Arlington Construction.</p> <p>The build partner can use water to mitigate any dust.</p>
	Items for discussion at the next CRG meeting	

	<p>Possible uses of the community space - Alice noted the playgroup at Te Māra and raised the possibility of Kāinga Ora extending that service once the community space is opened in Rolleston.</p> <p>Layout of the site (including placement of the concierge office) to be discussed at the next meeting including Māori signage and architecture/designs and development name.</p> <p>Customer support in our developments – this is achieved through effective partnerships with other agencies, and by understanding the aspirations of our customers.</p> <p>Security/Safety</p> <p>The Next CRG meeting has been confirmed for 6.00pm on Thursday 9 November 2023.</p>	<p>Josh and Tim to send out site map and Māori design information before next CRG meeting.</p>
7.	Meeting closed at 7:25pm	